St Philip's Primary Academy

Whitby Terrace, Girlington, Bradford BD8 9JL
Headteacher: Mrs M Hargreaves
email: office@stphilips.bdat-academies.org
Tel: (01274) 546496

Monday 23rd November 2026

Parent Governors Required

Dear Parents/Carers,

I am writing to you to ask for your support in recruiting two new parent governor for our Local Governing Body here at St Philip's.

What does the role of Parent Governor require?

There are no particular qualifications required for the role. It would be beneficial to have understanding of one or more of the following areas: financial understanding, stakeholder engagement with experience of the local community and the education system. As important, is a willingness to learn and to play a vital part in helping the school to flourish. The term of office for all governors is four years.

The core functions of the governing board are:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding senior leaders to account for the educational performance of the organisation, its pupils, and the performance management of staff.
- Overseeing the financial performance of the organisation and making sure its money is well spent.

Parent governors are welcomed as valued members of the team and play a vital role in contributing towards the strategic direction of the school.

Governors currently meet as a board five times a year and meetings usually start at 17.00 and are finished around 19.00. All meetings are usually held at the school, but some may be held virtually via Microsoft Teams. If needed, additional meetings will be planned with seven days' notice given, unless there are extraordinary circumstances.

Governors are occasionally required to visit the school during the day for monitoring visits and are encouraged to support school events, where possible. We offer new governors a comprehensive and supportive induction, and each new governor is assigned a mentor. Full training for the role is also available.

Are you interested? Hopefully we will have a number of interested parents or carers who would like the opportunity to support our school.

Nominations should be sent to myself via the following email address: clare.leighton@stphilips.bdat-academies.org by Friday 18th December.

I look forward to hearing from prospective candidates.

Yours sincerely,

Clare Leighton
Chair of Governors